

# Online College Class Agreement

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\_\_\_\_\_ has enrolled in a college class offered online through \_\_\_\_\_ (accredited college)

Signing this document states that the above named student and a parent/guardian agree to the following:

## Guidelines for taking an online college class:

- Students must be in good standing at TCHS and have a 3.0 GPA or higher.
- A grade "C" or higher is needed to avoid conflicts with financial aid status in college.
- Students who would like to utilize more than two hours at school for online college classes; must submit a request in writing for principal approval.
- All class work, assignments, tests, etc. are the responsibility of the student.
- All questions, concerns, etc are to be addressed by student directly to the college instructor.
- All enrollment, book purchase, fees, and college transcript issues are the responsibility of the student and college personnel.
- The only involvement of TCHS staff is to record the grade posted by the college instructor and to provide a class period during which time the student will be assigned to a staff member. All TCHS attendance guidelines apply.
- The grade will be listed on the permanent transcript of both credit granting college and Trego Community High School.
- Student must email Mrs. Schoenthaler a screenshot of their current grade by noon every Friday for eligibility purposes.
- This is a college class for which the student is committed for the full semester. Student must be enrolled in a 16 week course or two eight week courses (must provide documentation).
- High school changes will only be made at the end of each semester and only when a high school instructor and administrator approve the change.
- It is the student's responsibility to make sure the course will count at their future university and fits into their planned program of study. (Mrs. Schoenthaler can help with this)
- Grades in college level courses will count toward:
  - Weekly eligibility
  - Cumulative HS GPA
  - Class Ranking

\_\_\_\_\_  
Student

\_\_\_\_\_  
Parent/Guardian

\_\_\_\_\_  
Date