

UNOFFICIAL MINUTES until approved by the Board of Education.

MINUTES

of Regular Meeting
of Unified School Board No. 208
WaKeeney, Kansas

July 9, 2018

CALL TO ORDER

The meeting was called to order by Libby Ziegler at 5:30 p.m.

ROLL CALL

On order of the President, the Clerk recorded attendance as follows:

Members: Libby Ziegler
 Jason Dinkel
 Dale Pfannenstiel
 Dawn Howard
 Seth Kastle
 Lee Sells
 Doug Minson

Superintendent: Tavis Desormiers

Clerk: Kasandra Bliss

Guests: Sage Dinkel, Brady Mattke, Nolan Hobbs, Hunter Folsom, Blake
 Spencer

Libby Ziegler declared that a quorum was present.

ADDITIONS/DELETIONS TO CONSENT AGENDA

ADD: Old Business: Negotiations

ADD: Personnel: Resignation of Megan Schrant, TGS Secretary

APPROVAL OF THE CONSENT AGENDA (Action 19001)

It was moved by Dawn Howard, seconded by Jason Dinkel, to approve the consent agenda as amended, the minutes of the June 11, 2018 regular board meeting, the minutes of the June 30, 2018 special board meeting, clerk's report and manifest of bills, including the following warrants: First

Federal Savings & Loan checks 44681 through 44788, totaling \$858,150.62, the treasurer's report, the petty cash and activity account reports. Motion carried with seven affirmative votes.

COMMUNICATIONS AND PETITIONS (Action 19002)

It was moved by Doug Minson, seconded by Lee Sells, to accept the following:

- Dane G. Hansen grant of \$3,052.00 for Preschool blocks and storage
- Dane G. Hansen grant of \$7,160.00 for Frog Fitness machines
- Dane G. Hansen grant of \$39,857.00 for an electronic control entry system

Motion carried with seven affirmative votes.

Members of the Trego Trapshooting Team, Sage Dinkel, Brady Mattke, Nolan Hobbs, Hunter Folsom, and Blake Spencer, presented the board with their trophy for first place in their conference at the state trapshooting contest. The team finished 22nd out of 160 teams at the state level. Nolan Hobbs and Andrew Mejia qualified and will be attending the national contest later in the week.

Sage Dinkel, Brady Mattke, Nolan Hobbs, Hunter Folsom, and Blake Spencer left the meeting at 5:41 p.m.

ORGANIZATIONAL BUSINESS

ELECTION OF PRESIDENT AND VICE PRESIDENT (Action 19003, Action 19004)

It was moved by Doug Minson, seconded by Jason Dinkel, that nominations cease and ballots be cast for the election of Dawn Howard as president. Motion carried with seven affirmative votes

It was moved by Lee Sells, seconded by Jason Dinkel, that nominations cease and ballots be cast for the election of Dale Pfannenstiel as vice-president. Motion carried with seven affirmative votes.

DESIGNATE CLERK, DEPUTY CLERK, AND TREASURER (Action 19005)

It was moved by Jason Dinkel, seconded by Lee Sells, to designate Kasandra Bliss as Clerk of the Board, Tina Hickson as Deputy Clerk, and Lindsey Mong as Treasurer. Motion carried with seven affirmative votes.

RESOLUTION TO RESCIND AND ADOPT POLICY (Action 19006)

It was moved by Lee Sells, seconded by Libby Ziegler, to approve the resolution to rescind any policy statements found in the official minutes prior to July 1, 2018 and adopt the current policy manual for the 2018-19 school year. Motion carried with seven affirmative votes.

ESTABLISH BOARD MEETING DATES, LOCATIONS, AND TIMES (Action 19007)

It was moved by Doug Minson, seconded by Lee Sells, to approve the resolution to establish meetings dates, locations, and times. Meetings will be held at 5:30 on the second Monday of each month in the Trego Grade School library. Motion carried with seven affirmative votes.

DESIGNATION OF AN OFFICIAL NEWSPAPER (Action 19008)

It was moved by Lee Sells, seconded by Jason Dinkel, to approve that the Western Kansas World be the official newspaper of USD 208 for the 2018-19 academic year. Motion carried with seven affirmative votes.

ADOPT 1,116 HOUR SCHOOL CALENDAR (Action 19009)

It was moved by Doug Minson, seconded by Libby Ziegler, to approve a 1,116 hour calendar be adopted for accreditation purposes. Motion carried with seven affirmative votes.

REPORTS AND RECOMMENDATIONS

Tavis Desormiers:

- Nex-Tech will begin the installation process for the school security system in the next few weeks.
- EMC insurance is making recommendations to the district for the disposal of hazardous materials. They will be meeting with district personnel in August.

Government Relations/Dawn Howard:

- Governor candidates are being asked questions regarding education.

NKESC:

- No report.

NEGOTIATIONS (Action 19010)

It was moved by Doug Minson, seconded by Lee Sells, to go into executive session at 5:57 p.m., with the Superintendent present, to discuss proposals for staff salaries pursuant to the employer-employee negotiations exception under KOMA, and the open meeting would resume at 6:07 p.m., in the grade school library. Motion carried with seven affirmative votes.

MEETING RECONVENED

The meeting reconvened at 6:07 p.m.

NEGOTIATIONS (Action 19011)

It was moved by Lee Sells, seconded by Jason Dinkel, to go into executive session at 6:07 p.m., with the Superintendent present, to discuss proposals for staff salaries pursuant to the employer-employee negotiations exception under KOMA, and the open meeting would resume at 6:17 p.m., in the grade school library. Motion carried with seven affirmative votes.

MEETING RECONVENED

The meeting reconvened at 6:17 p.m.

VISION

Discussion continued from the last meeting. Mr. Desormiers suggested looking at 2018-19 goals during a separate August meeting.

KASB RECOMMENDED POLICY UPDATES

Discussed board policy changes as recommended by KASB.

STUDENT HANDBOOK (Action 19012)

Reviewed changes to the Student Handbook as recommended by Administration and in response to changes in Board Policy.

It was moved by Jason Dinkel, seconded by Libby Ziegler, to approve the 2018-19 Student Handbook changes. Motion carried with seven affirmative votes.

STAFF HANDBOOK (Action 19013)

Reviewed changes to the Staff Handbook in response to changes in Board Policy and the Negotiated Agreement.

It was moved by Doug Minson, seconded by Lee Sells, to approve the 2018-19 Staff Handbook changes. Motion carried with seven affirmative votes.

ACTIVITY HANDBOOK (Action 19014)

Reviewed changes to the Activity Handbook in response to changes in Board Policy.

It was moved by Seth Kastle, seconded by Libby Ziegler, to approve the 2018-19 Activity Handbook changes. Motion carried with seven affirmative votes.

MATERIALS FEE (Action 19015)

It was moved by Lee Sells, seconded by Doug Minson, to approve the materials fee as presented at the rate of \$90-\$45-\$0 for grades 7-12 and \$45-\$27.50-\$0 for grades K-6. Motion carried with seven affirmative votes.

TGS BANK SIGNATURE CARD (Action 19016)

It was moved by Lee Sells, seconded by Seth Kastle, to approve Lindsey Mong be added to the TGS bank signature card. Motion carried with seven affirmative votes.

APPOINTMENT OF ELECTED PERSONNEL (Action 19017)

It was moved by Jason Dinkel, seconded by Lee Sells, to approve the following recommendations: Seth Kastle be appointed as the NKESC Representative for the 2018-19 school year; Doug Minson be appointed as the USD 208 KASB Governmental Relations Representative for the 2018-19 school

year; Libby Ziegler be appointed as the board representative to the Curriculum Coordinating Council for the 2018-19 school year; Randy Balluch be appointed to the NWKTC Board of Directors for USD 208. Motion carried with seven affirmative votes.

APPOINTMENT OF NON-ELECTED PERSONNEL (Action 19018)

It was moved by Doug Minson, seconded by Jason Dinkel, to approve the following recommendations as presented: to appoint the building principals as the truancy officers; to appoint the Superintendent to the positions of Hearing Officer for Free and Reduced Meal Price Application Appeals, Freedom of Information Officer, Director of the Consolidated Plan, Title I Director, Homeless Coordinator, Section 504 and Title IX Coordinator; to appoint Lindsey Mong as the Food Service Director and Authorized Representative; to use the KASB attorneys for the school attorney; to appoint Kasandra Bliss as the KPERS representative. Motion carried with seven affirmative votes.

FINANCES AND FEES (Action 19019)

It was moved by Jason Dinkel, seconded by Lee Sells, to approve the following recommendations as presented: approve the resolution for waiver from generally accepted accounting principles; designate People's State Bank of WaKeeney, Lyons First Federal Bank of WaKeeney, Solutions North Bank of WaKeeney, and Commerce Bank of Hays as depositories for district funds; approve the rates for facility usage for the 2018-19 school year as recommended; approve the fee for copying records for the 2018-19 school year be set at \$0.05 per copy for black and white and \$0.10 per copy for color, plus the reimbursement of the employee's pay for the time needed to copy document(s) on requests taking 15 minutes or more; approve the mileage rate for reimbursement be set at 54.5 cents per mile; approve the petty cash account limits be set at \$750 for each the grade school and high school and \$1,500 for the board office; approve the resolution for activity funds and gate receipts be adopted; approve the resolution of the early payment of bills policy; approve that the hearing for the 2018-19 Budget be held on August 13, 2018; approve the resolution to establish home rule by the board of education. Motion carried with seven affirmative votes.

PERSONNEL (Action 19020)

It was moved by Doug Minson, seconded by Libby Ziegler, to approve the following resignations and nominations as amended: Resignation of Megan Schrant from TGS Secretary; nomination of Sean Dreiling as TCHS Head Golf Coach; nomination of Pat Haxton as TCHS Head Track Coach; nomination of Lance Kinderknecht as TJH Head Football Coach; nomination of Nolan Smith as TJH Head Boys Basketball Coach; nomination of Tammi Wynn as TJH Head Track Coach. Motion carried with seven affirmative votes.

DESTRUCTION OF RECORDS (Action 19021)

It was moved by Jason Dinkel, seconded by Seth Kastle, to approve the destruction of records resolution authorizing the Clerk of the Board to destroy records from 2012-13. Motion carried with seven affirmative votes.

FOOD SERVICE PROCUREMENT PLAN (Action 19022)

It was moved by Doug Minson, seconded by Jason Dinkel, to approve the Food Service Procurement Plan for the 2018-19 school year. Motion carried with seven affirmative votes.

2017-18 BUDGET REVIEW

The board reviewed the financial summary of the 2017-18 school year.

DECLARATION OF SURPLUS ITEMS (Action 19023)

It was moved by Jason Dinkel, seconded by Doug Minson, to declare used tires as surplus and approve the sales and disposal of those tires. Motion carried with seven affirmative votes.

BOARD MEMBER REPORTS

No report.

ITEMS FOR CONSIDERATION ON THE JULY 23 AGENDA

Budget, Policy changes, Personnel.

MEETING ADJOURNED (Action 19024)

It was moved by Doug Minson, seconded by Jason Dinkel, that the meeting be adjourned at 7:18 p.m. Motion carried with seven affirmative votes.

Dawn Howard, President

Kasandra Bliss, Clerk

The minutes of the July 9, 2018 meeting, approved in regular session, August 13, 2018.

Dawn Howard, President

Kasandra Bliss, Clerk