

UNOFFICIAL MINUTES until approved by the Board of Education.

MINUTES

of Regular Meeting
of Unified School Board No. 208
WaKeeney, Kansas

July 5, 2016

CALL TO ORDER

The meeting was called to order by Lee Sells at 5:30 p.m.

ROLL CALL

On order of the President, the Clerk recorded attendance as follows:

Members: Jerry Sherfick
 Jason Dinkel
 Dawn Howard
 Libby Ziegler
 Dale Pfannenstiel
 Lee Sells

Superintendent: Tavis Desormiers

Clerk: Becky Windholz

Guests: Craig Malsam

Lee Sells declared that a quorum was present.

ADDITIONS/DELETIONS TO CONSENT AGENDA

Item 23 SCHOOL NUTRITION APPLICATION Remove: SCHOOL NUTRITION APPLICATION. Application is not a requirement for the 2016-17 school year, so no information is available and no action needs to be taken.

APPROVAL OF THE CONSENT AGENDA (Action 17000)

It was moved by Jason Dinkel, seconded by Libby Ziegler to approve the consent agenda as amended, the minutes of June 14, 2016 regular board meeting, clerk's report, and manifest of bills, including the following warrants: First Federal Savings & Loan: 42714 through 42791 \$131,612.14 and the treasurer's report, the petty cash and activity account reports. Motion carried with six affirmative votes.

COMMUNICATIONS AND PETITIONS

No communications or petitions were presented.

ORGANIZATIONAL BUSINESS

ELECTION OF OFFICERS:

PRESIDENT AND VICE PRESIDENT (Action 17001, 17002)

It was moved by Libby Ziegler, seconded by Dale Pfannenstiel that nominations cease and ballots be cast for the election of Jason Dinkel nominated as president. Motion carried with six affirmative votes.

It was moved by Dale Pfannenstiel, seconded by Dawn Howard that nominations cease and ballots be cast for the election of Libby Ziegler nominated as vice-president. Motion carried with six affirmative votes.

DESIGNATION OF CLERK AND TREASURER (Action 17003)

It was moved by Jerry Sherfick, seconded by Lee Sells to designate Becky Windholz as Clerk of the Board, Tina Hickson as Deputy Clerk and Dawn Kaveckas as Treasurer. Motion carried with six affirmative votes.

RESOLUTION TO RESCIND AND ADOPT POLICY (Action 17004)

It was moved by Lee Sells, seconded by Jerry Sherfick to approve the resolution to rescind any policy statements found in the official minutes prior to July 1, 2016 and adopt the current policy manual for the 2016-17 school year. Motion carried with six affirmative votes.

ESTABLISH BOARD MEETING DATES, TIMES AND PLACES (Action 17005)

It was moved by Dawn Howard, seconded by Libby Ziegler to approve the resolution to establish regular meeting times, dates and places. Meetings will be held at 5:30 p.m. on the second Monday of each month at the BOE meeting room at the district office. Motion carried with six affirmative votes.

ADOPT OFFICIAL NEWSPAPER (Action 17006)

It was moved by Jerry Sherfick, seconded by Dawn Howard to approve the Western Kansas World be the official newspaper of USD 208 for the 2016-17 school year. Motion carried with six affirmative votes.

ADOPT 1,116 HOUR CALENDAR (Action 17007)

It was moved by Libby Ziegler, seconded by Dawn Howard that a 1,116 hour calendar be adopted for accreditation purposes. Motion carried with six affirmative votes.

ADMINISTRATOR REPORTS

Craig:

- No report

Tavis:

- Explained the current budget.
- Shared with the board the damage from the June 17, 2016 storm that blew over two utility poles and caused damage at the TCHS long jump area and grandstands. He discussed the options we have on replacing the stadium and lights. Will have more information as it comes in.
- Discussed the budget information from the state.
- The New Holland mower that was purchased in 1998 needs a new hydrostat, which will be very costly to repair. New replacement parts are getting hard to find. We did get two bids for purchasing a new mower.

PURCHASE NEW MOWER (Action 17008)

It was moved by Lee Sells, seconded by Dale Pfannenstiel to purchase a new Grasshoper mower with a canopy from Day Motorsports for the amount of \$16,100. Motion carried with six affirmative votes.

Lee Sells also suggested that Tavis ask Day Motorsports about the possibility of giving us something as a trade-in value for the New Holland mower.

NKESC:

- No report

Governmental Relations:

- Dawn shared KASB updates.

KASB RECOMMENDED POLICY UPDATES

Copies of the current board policy changes as recommended by KASB were given to each board member to review. These will be voted on at the July 18, 2016 meeting.

STUDENT HANDBOOK

Copies of the recommended changes, additions and deletions were given to each board member to review. These will be voted on at the July 18, 2016 meeting.

STAFF HANDBOOK

Copies of the recommended changes, additions and deletions were given to each board member to review. These will be voted on at the July 18, 2016 meeting.

ACTIVITY HANDBOOK

Copies of the recommended changes, additions and deletions were given to each board member to review. These will be voted on at the July 18, 2016 meeting.

EDUCATIONAL STAFFING PLAN 2016-17 (Action 17009)

The 2016-17 Educational Staffing Plan was presented. Libby Ziegler asked how the coaching evaluations would work with Jeremy Samson as Assistant AD. Craig informed the board that Jeremy & Craig will be doing some evaluations together and Craig will do some evaluations alone.

It was moved by Libby Ziegler, seconded by Jerry Sherfick to approve the adoption of the 2016-17 Staffing Plan as amended.

HOURS FOR DISTRICT OFFICE (Action 17010)

It was moved by Lee Sells, seconded by Dawn Howard to approve to change the district hours from 8:00 a.m. – 5:00 p.m. to 7:30 a.m. – 4:00 p.m. Monday-Friday. Motion carried with six affirmative votes.

MATERIALS FEE (Action 17011)

It was moved by Lee Sells, seconded by Dale Pfannenstiel to approve a materials fee at the rate based on approved food service status of \$90-\$45-\$0 for grades 7-12 and \$45-\$27.50-\$0 for grades K-6. Motion carried with six affirmative votes.

DISTRICT OFFICE PLANS

The architects have submitted the plans for the new remodel of the district office. Tavis shared these plans and also shared his concern with the cost of this project. He is going to check with the architects on our options available to our plans.

SCHOOL MEAL PRICES (Action 17012)

It was moved by Dale Pfannenstiel, seconded by Jerry Sherfick to increase meal prices by \$0.20 as presented. Motion carried with six affirmative votes.

APPOINTMENT OF ELECTED PERSONNEL (Action 17013)

It was moved by Lee Sells, seconded by Dawn Howard that Nathan Budig be appointed as the NKESC Board representative; Dawn Howard be appointed as the USD 208 KASB Governmental Relations Representative; Lee Sells as the board representative to the Curriculum Coordinating Council; and Randy Balluch be appointed to the NWKTC Board of Directors for the 2016-17 school year. Motion carried with six affirmative votes.

APPOINTMENT OF NON-ELECTED PERSONNEL TO SATISFY STATE AND FEDERAL REGULATIONS (Action 17014)

It was moved by Libby Ziegler, seconded by Dawn Howard to appoint the building principals as truancy officers; that the superintendent be appointed as the hearing officer for free and reduced price meal application appeals; to appoint the superintendent as Freedom of Information Officer, Director of the Consolidated Plan, Title I Director, Homeless Coordinator, Section 504 and Title IX Coordinator; that Dawn Kaveckas be appointed as the Food Service Director and Authorized Representative; that KASB Attorney's be used as the school attorney; that Becky Windholz be designated as the district's KPERs representative. Motion carried six affirmative votes.

FINANCES AND FEES (Action 17015)

It was moved by Dawn Howard, seconded by Jerry Sherfick that the resolution for the Waiver from Generally Accepted Accounting Principles be approved; that First Federal Savings and Loan Association, Citizen State Bank, Trego-WaKeeney State Bank and Commerce Bank of Hays be designated as depositories for district funds; that the rates for facility usage continue for the 2016-17 school year as they were for 2015-16; that the fee for copying records be set at 5¢ per copy for black & white copies and 10¢ for color copies for the 2016-17 school year; that the mileage rate for reimbursement be set at 54 cents per mile except for PDC which will be set at ½ the official state mileage rate; that petty cash limits be set at \$750 each for the grade school and high school and \$1500 for the board office; that both resolutions establishing guidelines for the activity

funds and gate receipts be approved; to adopt the resolution to allow the clerk to pay certain bills before board action to avoid penalty; that the budget hearing for the 2016-17 budget be held on August 15, 2016; adopt the home rule resolution to allow the board to conduct district business without specific statutory delegation. Motion carried with six affirmative votes.

PERSONNEL (Action 17016)

It was moved by Jerry Sherfick, seconded by Libby Ziegler, to accept the resignations of Doug Malay, TGS Head Wrestling Coach; Ed Schmeidler, TGS Scholar's Bowl Coach and nominations of Jeremy Samson, 7-12 Assistant Athletic Director; Jim Briel, TCHS Assistant Tennis Boys/Girls Coach; Tammy Malinowsky, TGS VB Assistant Coach; and Daryl Kesler, TCHS Assistant Golf Coach. Motion carried with six affirmative votes.

DESTRUCTION OF RECORDS (Action 17017)

It was moved by Jerry Sherfick, seconded by Lee Sells, to approve the destruction of records resolution authorizing the Clerk of the Board to destroy records from 2010-2011. Motion carried with six affirmative votes.

BOARD MEMBER REPORTS

No reports.

ITEMS TO CONSIDER FOR THE JULY 18, 2016 AGENDA

Budget, Policy Updates, Handbook Updates.

MEETING ADJOURNED (Action 17018)

It was moved by Lee Sells, seconded by Dale Pfannenstiel, that the meeting be adjourned at 7:38 p.m. Motion carried with six affirmative votes.

Jason Dinkel, President

Becky Windholz, Clerk

The minutes of the July 5, 2016, meeting approved in regular session, August 8, 2016.

Jason Dinkel, President

Becky Windholz, Clerk