



Sales Person:

Designer:

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Order Request Form

Please complete this form and email it to pgdesign@tregoeagles.com or drop it by the school. You can also come into the store Monday-Friday and visit with us about your design ideas. You can set up an appointment if needed.

Date of Request		Project Due Date	
Contact Name		Company Name	
Address		City, State Zip Code	
Phone number		Email (Required)	

Garment Style (Hat, shirt polo, hoodie, etc.)	Brand & Product #	Garment Color	Size	Qty	Design Type (*Transfer, Vinyl, Embroidery)	Design Color(s)	Design #	Description & Notes (Location, etc.)

*Transfer will look similar to screen print but it's a different process.